

DISTRICT II'S MD SALES AND USE TAX EXEMPTION CERTIFICATE
TRACKING FORM

TO BE COMPLETED BY DISTRICT II'S BOARD MEMBERS AND/OR ITS MEMBER CLUBS FOR PURCHASES MADE USING THE DISTRICT'S MD SALES AND USE TAX EXEMPTION CERTIFICATE. THE FORM IS TO BE COMPLETED AND SUBMITTED TO THE DISTRICT II TREASURER AFTER EACH USE OF THE DISTRICT'S MD SALES AND USE TAX EXEMPTION CERTIFICATE. RECEIPTS MUST BE ATTACHED TO AVOID FINES BY THE STATE. THANK YOU FOR YOUR COOPERATION IN THIS MATTER.

CIRCLE ONE: DISTRICT II USE MEMBER-CLUB USE

NAME OF CLUB: _____

CLUB'S EIN: _____

USER'S NAME: _____

USER'S ADDRESS: _____

USER'S DISTRICT AND/OR CLUB POSITION: _____

PURCHASE AMOUNT: _____ DATE OF PURCHASE: _____

AMOUNT OF SALES TAX EXEMPTION: _____

BUSINESS
NAME: _____

BUSINESS
ADDRESS: _____

INTENDED USE OF THE PURCHASE: _____

THIS TRACKING FORM WILL BE FILED WITH DISTRICT II'S TREASURER'S RECORDS. IT WILL BE USED FOR PROVIDING INFORMATION TO THE MARYLAND COMPTROLLER'S OFFICE.
02/2009